

Town of Upper Marlboro

14211 School Lane • Upper Marlboro, Maryland 20772 • 301-627-6905

Work Session Minutes

Tuesday, November 27, 2018 - 7:00 p.m.

Approved

Call to Order

- Meeting was brought to order at 7:04 p.m.
- Roll Call – President Tonga Turner; Commissioner Wanda Leonard; Clerk M. David Williams, Chief-of-Staff Kyle Snyder. Commissioner Linda Pennoyer (communicated absence). Other guests included: Director of Finance William Morgan; Michelle Knox; Darrell Carrington; TUMHC Chair Patti Skews, TUMHC Archivist Brian Callicott; and, interested citizens.
- Pledge of Allegiance

Reports

Commissioner Leonard: Announced that the CERT is currently planning and developing its “Be Prepared” New Year’s Resolution campaign as it pertains to Emergency Preparedness.

President Turner: In order to be more responsive to the immediate community, the President reported that the Board and Town Staff will be conducting a door-to-door survey throughout the Town on December 8, 2018 to talk to, and gather input from, residents in regards to their experience(s) with their Town Government over the past year.

The Town has engaged with the Prince George’s County Chamber of Commerce (PGC/CoC) to help get support for the Town’s business community. By working with the PGC/CoC President, David Herrington, the Chamber is looking into opening a Branch of the PGC/CoC in Upper Marlboro. An Advisory Board will be created that will include representation from the TOUM Business community.

A vehicle has hit the old Primary School over the weekend. The OCS and the HPC have been notified, and updates will be posted on the Town’s website and Social Media feeds.

Postcard invitations have been sent out for the Town Hall-day Party on December 15th.

Business

PGC Chamber of Commerce MOU: The President explained that the MOU establishes an Advisory Board that will have Town business representatives as voting members. Commissioner Leonard motioned to approve the MOU, President Turner seconded the motion. With a majority vote of the Board, the MOU was approved.

Ordinance 2018-09: Surplus Real Property: The draft ordinance which was introduced at the November Town Meeting was briefly discussed. Mr. Snyder noted that the State assessment of the property was \$400, which is the price that it will be sold at.

Ordinance 2018-10: Special Events: The ordinance to update the old Ordinance 97-2 will be posted for Public Comment on the Town website, and introduced at the next Town Meeting. A revised/updated application was submitted as an attachment.

Resolution 2018-07: Establishing Town Committees: First drafts of Resolution 2018-07: To establish a Town Events Committee, and, Resolution 2018-08: To establish a Town CERT were briefly discussed.

Emergency Ordinance 2018-11: To Amend Vehicles & Traffic: Due to the lack of a full majority of the Board, this item was tabled until an unspecified future date.

Closure of Work Session

The President asked for a motion to close the November Board Work Session under statutory authority to close session General Provisions Article §3-305(b)(1), in order to discuss personnel matters in regard to the hiring of the new Town Chief of Police.

Commissioner Leonard motioned to enter into closed session, President Turner seconded. The motion was unanimously approved. The November 27, 2018 Board Work Session was closed at 7:24 p.m. It was noted that Chief-of-Staff Snyder and Finance Director Morgan will stay in attendance for the closed session. The closed session was adjourned at 7:32 p.m.

Re-opening of Work Session

Commissioner Leonard motioned to reopen the November Board Work Session to the general public, President Turner seconded. With all in favor, the meeting was reopened at 7:33 p.m.

The President reminded closed session participants of their legal duty to protect confidentiality of the topics disclosed in the closed session.

Business (continued)

UMPD Chief/contract: The President asked for a motion to accept the employment agreement for the Town Chief of Police as discussed in the closed session. Commissioner Leonard motioned to accept the agreement, President Turner seconded. With no one opposed, the motion passed.

General/Administration issues: There were no items brought before the Board at this time.

Adjournment

Commissioner Leonard motioned to adjourn, President Turner seconded. With all in favor, the meeting was adjourned at 7:33 p.m.

Respectfully submitted,



M. David Williams
Town Clerk/Administrator

